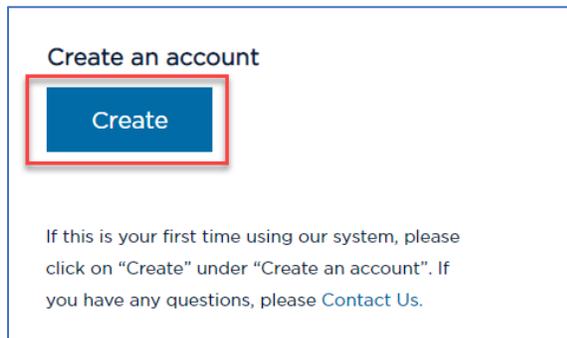


Our new portal, Mosaic

To access our new portal, the only requirement is an internet browser. Our new portal is accessible via any modern web browser such as Chrome, Safari, or Firefox. At any time, to access our funding opportunities you will always be directed to: <https://mosaic.versaic.com>. You can save this url in your web browser to return to the portal and easily access any proposal you have started or submitted.

Creating an account with Mosaic

If you have already created an account with our new system, please enter your username (email) and password. If this is the first time you are using our new portal, you will need to create a new account as accounts from our 'old' system do not carry over. Please note that creating an account in Mosaic is a two-step authentication process which helps to ensure that you receive any future notifications from our system (please also note that creating an account in Mosaic does not guarantee funding). To create an account, click "Create" under Create an account:

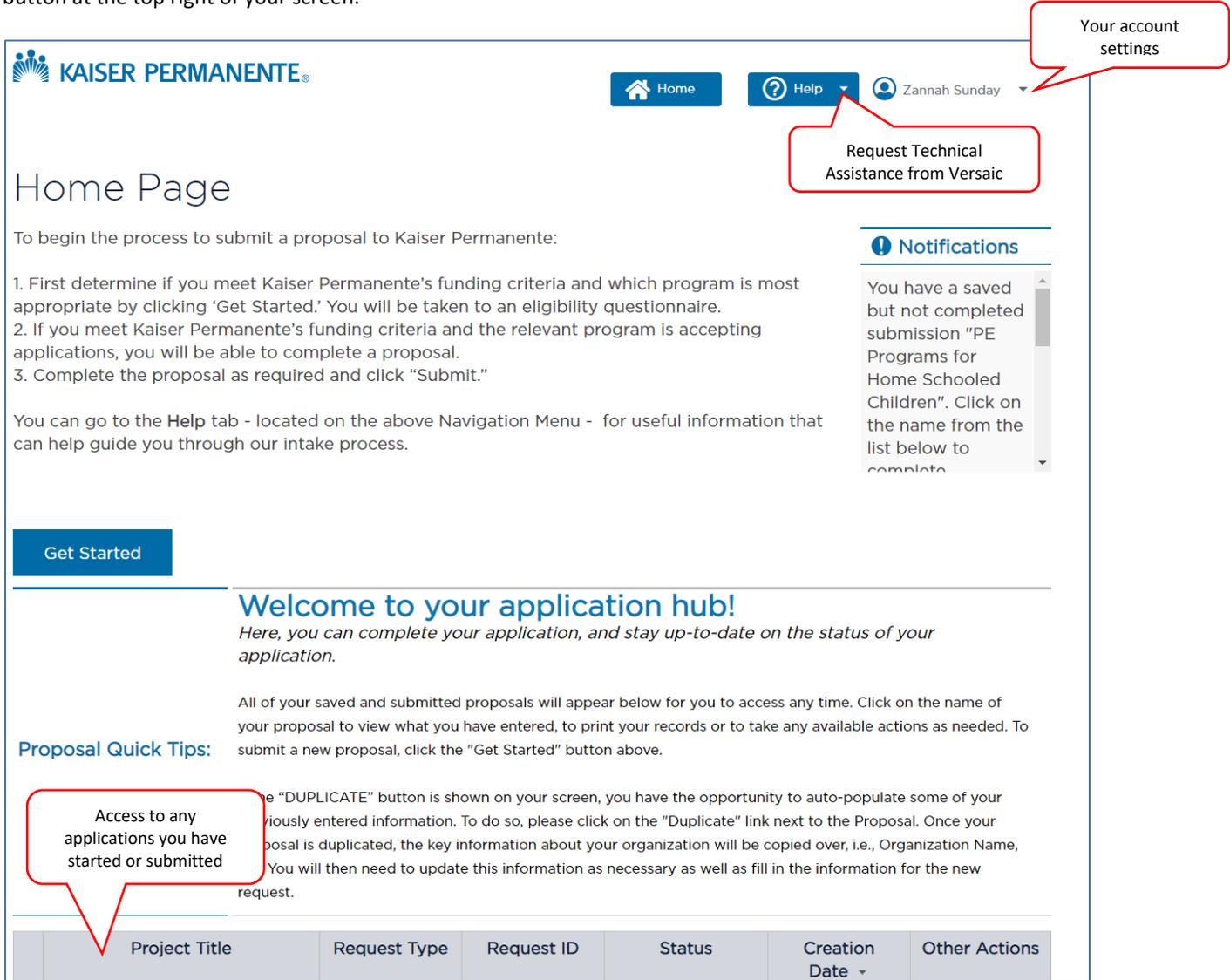


At the next screen please read the instructions. In summary, you will enter an email address (ensure that it is one you have access to) that will serve as your username. Check the 'I'm not a robot' box and click "Create an Account"

You will receive an email from no-reply@versaic.com with instructions to complete your account creation. Upon successful account creation, you may log into your account.

The Mosaic Home Page

At the home page you can access your account settings (where you can update your email, password, or transfer the account as necessary); begin the eligibility quiz, or access any applications you have started or submitted. If you require any technical assistance with the site, you can always submit your request by clicking the “Help” button at the top right of your screen.



KAISER PERMANENTE®

Home Help Zannah Sunday

Request Technical Assistance from Versaic

Your account settings

Home Page

To begin the process to submit a proposal to Kaiser Permanente:

1. First determine if you meet Kaiser Permanente’s funding criteria and which program is most appropriate by clicking ‘Get Started.’ You will be taken to an eligibility questionnaire.
2. If you meet Kaiser Permanente’s funding criteria and the relevant program is accepting applications, you will be able to complete a proposal.
3. Complete the proposal as required and click “Submit.”

You can go to the **Help** tab - located on the above Navigation Menu - for useful information that can help guide you through our intake process.

Get Started

Welcome to your application hub!

Here, you can complete your application, and stay up-to-date on the status of your application.

All of your saved and submitted proposals will appear below for you to access any time. Click on the name of your proposal to view what you have entered, to print your records or to take any available actions as needed. To submit a new proposal, click the “Get Started” button above.

Proposal Quick Tips:

If the “DUPLICATE” button is shown on your screen, you have the opportunity to auto-populate some of your previously entered information. To do so, please click on the “Duplicate” link next to the Proposal. Once your proposal is duplicated, the key information about your organization will be copied over, i.e., Organization Name, etc. You will then need to update this information as necessary as well as fill in the information for the new request.

Access to any applications you have started or submitted

Project Title	Request Type	Request ID	Status	Creation Date	Other Actions
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Notifications

You have a saved but not completed submission “PE Programs for Home Schooled Children”. Click on the name from the list below to complete.